

**DILLON SCHOOL DISTRICT 3
REQUEST FOR PROPOSAL
CHROMEBOOKS
Spring 2024**

Dillon School District 3
205 King St, Latta, SC 29565
(843)752-7101 voice (843)752-2081 fax

Introduction

Dillon School District 3 is seeking proposals for purchasing a new set of chromebooks. We anticipate purchasing approximately 250 – 300 units during the Summer of 2024.

Existing Infrastructure

We currently utilize Lenovo chromebooks in all grades PK through 12th. We have carts in place to charge and secure chromebooks while they are on campus. Most middle school and high school students are allowed take-home use of their assigned chromebook. All chromebooks are charged via USB-C chargers. The sturdiness and ruggedness of the chromebook will be a big consideration. We make all non-warranty repairs in-house so we will be purchasing replacement parts separately as needed.

Bids

Bids are to be received at the district office by Thursday May 2nd, 2024 at 3:00pm. Mailed bids should be considerate of this date and plan the submission in a timely manner.

The district reserves the right to reject any bid if it is in the best interest of the district to do so. The bidder that proposes the best solution for the interest of the district shall be awarded the contract. If no acceptable proposals are received then the district reserves the right to not award any contract.

All bids will be subject to the following rubric to determine effectiveness of the bid:

FACTOR	WEIGHT
Price of eligible products and services	50%
Ability to meet criteria of project	20%
Prior vendor experience	10%
Ability to provide maintenance on equipment after purchase	10%
Warranty on Equipment	5%
Proximity of service provider	5%
TOTAL	100%

All bids should be submitted to the attention of Robert McIntyre, Director of Technology.

Any contract awarded will be awarded as soon as possible after the RFP deadline to facilitate delivery.

**DILLON SCHOOL DISTRICT 3
REQUEST FOR PROPOSAL
CHROMEBOOKS
Spring 2024**

Project Criteria

- Chromebook screen size will be 14”.
- Chromebook will be touchscreen.
- Chromebook will be charged via USB-C.
- Chromebook will have 8GB memory and 64GB storage.
- Google chrome license is to be included for each chromebook.
- All chromebooks will be delivered already provisioned for use and available in our Google admin portal. The expectation is that the chromebook will be in a state when delivered that a student can immediately login to it and start working.
- No extended warranty or ADP is necessary but if you bid such an item make it a separate line item so it can be removed from calculations as necessary.
- No case or cover is to be included with the chromebook but if you bid such an item make it a separate line item so it can be removed from calculations as necessary.
- We must be able to accept delivery by June 15th of 2024.

Questions can be sent to:

Robert McIntyre, Director of Technology
205 King St.
Latta, SC 29565
ramcinty@lattavikings.com