

TRAVEL CLAIM

MONTH _____

SCHOOL YEAR _____

DATE	DESTINATION	PURPOSE OF TRIP	MILES TRAVELED
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

TOTAL MILES TRAVELED _____ X **54.5** (1/1/2018) = _____

ACCOUNT NO: _____

I CERTIFY THAT THE ABOVE IS A TRUE AND ACCURATE REPORT OF MY TRAVEL INCURRED IN CONNECTION WITH SCHOOL BUSINESS.

Signature

Print Name

Date

January 1, 2018