

STATE PROGRAM ASSESSMENTS

Code **ILBB-R** Issued **9/16**

Statewide Assessment Program

Administration of test

The district's assessment program will include continuous assessment of the individual student's performance in relation to the state standards of student achievement for kindergarten through 12th grade. As required by state law, the yearly statewide summative assessment must be administered to students in a computer-based format except for students with disabilities as specified in a student's individualized education program (IEP) or 504 plan and unless the use of a computer is prohibited due to the vendor's restrictions on computer-based test security, in which case the paper version must be made available.

Valid assessment accommodations must be provided according to a student's IEP or 504 plan. If a student plans to use the results of a college readiness assessment for post-secondary admission or placement, the student, or his/her parent/legal guardian, must indicate that choice in compliance with the testing vendor's deadline to ensure the student may receive allowable accommodations consistent with the IEP or 504 plan that may yield a college reportable score.

Beginning in the 2017-2018 school year, the statewide summative assessment, with the exception of alternative assessments, for grades three through eight will be administered during the last 20 days of school as determined by the district's regular instructional calendar, not including make-up days unless an extension is approved by the State Board of Education. The deadline to submit a waiver request is December 1 of the school year for which the waiver is requested.

In-service training

The district will provide appropriate in-service training for staff, including newly employed certified personnel, involved in implementing the statewide assessment program. This training will help to ensure efficient and effective methods of instruction.

Notice of deficiencies

The schools will send written notice to the parent/legal guardian of any student who does not meet the required standards set for any test prescribed by the statewide assessment program. The school will file a copy of the notice in the scholastic record of the student concerned. The school will also provide suggestions for appropriate assistance that the parent/legal guardian may give to the child.

If any parent/legal guardian requests test result information, the school will provide the information in writing.

Assistance to the student

The schools will use the results of the test administered under the statewide assessment program in the diagnosis of student deficiencies. When test results indicate a deficiency, the schools will provide basic instruction to aid the student in bringing his/her performance up to the statewide standards. The program will be specific to the individual student's needs (see policy IKE, Promotion and Retention of Students).

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Make-up tests

Any student who is unable to take any of the statewide assessments on the prescribed day will take the missed test on the scheduled make-up date.

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