

ADVANCED COLLEGE PLACEMENT

Code **IHCD-R** Issued **4/05**

Advanced placement courses include only courses developed by the college board. The courses must have prescribed curricula and tests for which students receive high school credit. Students scoring at an acceptable level on the advanced placement examination will be eligible to receive college credit from participating institutions.

Any other course description or designation, such as "honor courses" or "early admission courses" cannot be used to comply with the advanced placement provision under the Education Improvement Act of 1984.

All high schools with both 11th and 12th grades will offer at least one advanced placement course through one of the following methods.

- Provide a course(s) in the school.
- Provide a course(s) through a cooperative agreement with other secondary school(s) within the district(s).
- Provide a course(s) through independent study.
- Provide a course(s) through an agreement with other district(s).

Student eligibility

Only 11th and 12th grade students are eligible under the state-funded program.

Students must excel academically in the appropriate subject area and have successfully completed the prerequisite college preparatory course(s). Normally 16 to 20 percent of the students in college preparatory programs would qualify, but this percentage may vary from district to district.

All students enrolled in state funded advanced placement programs must take the college board administered examination.

***Exception:** If a student is unable to take the examination, a written explanation of the individual circumstances must be filed as part of the district's end-of-the-year advanced placement report to the state department of education.*

Requirements for advanced placement teachers

Each teacher of an advanced placement course will hold a certificate appropriate to the course taught as listed in the defined program.

Each teacher of an advanced placement course will have completed the appropriate advanced placement training program.

Funding

Advanced placement materials

- Funds will be allocated to the district to pay for instructional materials in advanced placement courses based on a rate per eligible student enrolled. The rate will be determined by the state department of education in accordance with available funds.

PAGE 2 - IHCD-R - ADVANCED COLLEGE PLACEMENT

- Instructional materials may include, but are not limited to, items such as books, appropriate software and laboratory supplies. Schools may not rent or purchase equipment with these funds.

Advanced placement examination fee

- The district will receive funds at the rate established by the college board to pay the examination fees of students in advanced placement courses.
- The district will be reimbursed on the basis of the number of students who take the advanced placement examinations under the direction of the college board.

Reporting

On forms provided by the state department of education, the school district must submit two advanced placement program reports during the school year. School districts will include a report of test scores for all students taking advanced placement examinations during the preceding school year.

Issued 8/13/91; Revised 4/12/05