

# STUDENT CONDUCT ON BUSES

Code **EEAEC-R** Issued **8/04**

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## Use of video cameras

The board supports the use of video cameras as a means to monitor and maintain a safe environment for students and employees. The district may use video cameras on buses used for transportation to and from school, field trips, curricular and extracurricular events. The contents of the videotapes may be used as evidence in a student disciplinary proceeding.

## Student records

The content of the videotapes is a student record subject to board policy and administrative regulations regarding confidential student records. Only those persons with a legitimate educational purpose may view the videotapes.

## Notice

The district will annually provide the following notice to students and parents.

The Dillon School District Three board of trustees has authorized the use of video cameras on school district buses. The district will use the video cameras to monitor student behavior in order to maintain a safe environment. Students and parents are hereby notified that the content of the videotapes may be used in a student disciplinary proceeding. The content of the videotapes is a confidential student record. The district will retain the videotapes with other student records only if necessary for use in a student disciplinary proceeding or other matter as determined by the administration. Parents may request to view videotapes of their child if the district uses the videotapes in a disciplinary proceeding involving their child.

The following notice will also be placed on all school buses equipped with a video camera.

- This bus is equipped with a video/audio monitoring system.

## Review of videotapes

The school district will review videotapes when necessary as a result of an incident reported by a bus driver or student. The videotapes may be recirculated for erasure after five days.

Only those individuals who have a legitimate educational purpose for doing so may view videotapes. The district will keep a written log of those individuals viewing the videotapes. The log will state the time, name of the individual viewing and the date the videotape was viewed.

## Video monitoring system

Video cameras will be used only on a select number of state and district-owned school buses.

The superintendent, in consultation with the building principals and transportation director, will determine how video cameras will be used and which school buses will be equipped with video equipment.

## Student conduct

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The district prohibits students from tampering with video cameras on the school buses. The district will discipline students found in violation of this regulation in accordance with the student behavior code. Students and/or parents/guardians will reimburse the district for any repairs or replacement necessary as a result of the tampering.

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