

## BOARD COMMITTEES

Code **BDE** Issued **8/04**

---

Purpose: To establish the basic structure for the board's use of committees comprised of board members.

The chairman may appoint special committees when the need arises. The function of special committees will be fact-finding, deliberative and advisory, but never legislative or administrative. Such committees will serve until they have accomplished their purpose and/or until they are discharged.

Committee members may vote to hold executive sessions for reasons provided for by law (see policy BEC).

At the discretion of the board, one or more of its members may be designated to conduct any hearing in connection with any responsibility of the board and make a report on this hearing to the full board for its determination.

All committee meetings will be open to the public. All committees will make reasonable and timely efforts to give notice of their meetings in accordance with applicable provisions of the South Carolina Freedom of Information Act, as amended.

Adopted 11/87; Revised 8/13/91, 8/10/04

---

Legal references:

- A. S. C. code, 1976, as amended:
  - 1. Section 30-4-20 (a) - Defines public body.
  - 2. Section 30-4-60 - Meetings of public bodies shall be open.
  - 3. Section 30-4-70 - Meetings which may be closed.
  - 4. Section 59-19-110 - Board may designate members to investigate matters under its control.