

# VISITORS

Code **KI-R** Issued **8/20**

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In order to secure the health and safety of students and staff during the coronavirus disease 2019 (COVID-19), nonessential visitors will not be allowed access to school buildings before, during, or after the school day.

This restriction will not apply to authorized volunteers or visitors who need access to facilities to process paperwork, to attend meetings with school officials, or to attend a meeting of the board or other public event.

Parents/Legal guardians will enter the main entrance of a school facility and access the lobby and/or front office in order to sign a student in or out or to drop off items such as medication, class projects, etc.

To the greatest extent possible, staff are encouraged to arrange conference calls or use other electronic means to conduct conferences and meetings about a student's educational program. However, parents/legal guardians may have access to designated locations within a school facility, as needed, to attend scheduled conferences and meetings.

## **Symptoms of Illness**

Visitors who are ill or otherwise demonstrating symptoms of illness should not be present at a district facility for any reason including, but not limited to, meetings, conferences, events, or to drop off or pick up students.

Staff will conduct symptom screening of any person entering a school building, including parents/legal guardians.

## **Physical Distancing**

Visitors will maintain a six-foot distance from other individuals in the district facility in accordance with safety measures established by state health officials.

## **Masks/Face Coverings (Personal Protective Equipment)**

Visitors will wear masks/face coverings for the protection of students and staff in the facility unless exempt from doing so for medical or religious reasons. Reasonable accommodations will be made under such circumstances.

## **Healthy Hygiene**

All visitors will engage in hand hygiene which includes, but is not limited to, washing hands with soap and water for at least twenty (20) seconds. Alcohol-based hand sanitizers with at least 60 percent alcohol can be used if soap and water are not readily available.

## **Facilities Use Agreements**

The board suspends community use of district facilities. Unless an event is specifically identified as necessary by the board or administration, facilities use agreements and other similar requests will not be considered during the public health emergency.

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These temporary restrictions will remain in effect for the duration of the public health emergency or until repealed by the district.

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