

Extended Essay Calendar 2021-2022

Dates may be Subject to Change

Date	Student's Action(s)	What students must do next
January-February 2021	Attend Extended Essay Information	<ul style="list-style-type: none"> · Declare Group & Subject of EE · Identify supervisors
February 19, 2021	Turn in the Subject Area Proposal (assigned on Google Classroom)	DUE: EE Subject Area Proposal
February	EE Research begins	<ul style="list-style-type: none"> · Begin to research topic area · IB EE notebook/textbook issued · Read through EE materials—become familiar with requirements
February 26, 2021	The EE Coordinator will tell you who your allocated EE supervisor is	<ul style="list-style-type: none"> · Continue to read the IB Assessment Criteria for the EE
March (TBA)	<p>-Extended Essay Day – group visit to the FMU library to familiarize students with librarians and collections</p> <p>-Schedule your first formal supervisor meeting</p>	<ul style="list-style-type: none"> · Continue to work on research topics · Meet with supervisor to define your precise research question (First formal meeting—Complete RPPF #1)

<p>April 2, 2021</p>	<p>Give the EE Coordinator your chosen research question</p>	<ul style="list-style-type: none"> · DUE: EE Research Question Declaration Due on Google Classroom (This is due after you have met with your supervisor.) · DUE: 1st Reflections on Planning & Progress (RPPF) on Google Classroom
<p>March - May</p>	<p>Use this time to research & begin writing. Be sure to take notes and keep up with citations for ALL sources.</p>	<ul style="list-style-type: none"> · Start researching: meet your supervisor, discuss with librarian which books are needed/technicians what equipment will be needed
<p>May 27, 2019</p>	<p>Turn in your preliminary outline and annotated bibliography on Google Classroom</p>	<ul style="list-style-type: none"> · DUE: A complete outline & annotated bibliography of the EE on Google Classroom <p style="text-align: center;">Set up an informal meeting with your supervisor to discuss your progress so far (Let them look at your outline and annotated bib)</p>
<p>June - July</p>	<p>Complete research/data collection and begin writing the EE.</p>	<ul style="list-style-type: none"> · Discuss how to write essay with your supervisor · Re-read the Assessment Criteria · Write, write, write (I really encourage you to do the bulk of your writing during this time. You will not have a ton of extra time to write it your senior year.)
<p>TBA if needed</p>	<p>Extended Essay Day – this day is for writing your essay not for research or data collection</p>	<ul style="list-style-type: none"> · Write your EE · Keep the Assessment Criteria in mind

<p>September 30, 2021</p>	<p>Submit the first draft of your EE to the EE Coordinator and your individual supervisor</p>	<ul style="list-style-type: none"> · DUE: First Draft of EE (complete essay)—on Google Classroom · Arrange meeting with supervisor to discuss draft of EE · Check you are following the Assessment Criteria
<p>October 29, 2021</p>	<p>Must have completed the 2nd Formal Meeting with your Supervisor. During this meeting you will need to discuss your Rough Draft.</p>	<ul style="list-style-type: none"> · Have discussed Rough Draft during meeting with supervisor · Turn in completed RPPF #2 on Google Classroom based on this second formal meeting
<p>September -November</p>	<p>Edit, polish and refine your final version</p>	<ul style="list-style-type: none"> · Finish final version
<p>December 17, 2021</p>	<p>Hand in your final version of your Extended Essay by 4:00 p.m. on Google Classroom. Deliver a printed version to your supervisor.</p>	<ul style="list-style-type: none"> · DUE: Final Draft of EE on Google Classroom and in print · DUE: Final EE Checklist · DUE: EE Assessment Sheet · Now the writing is done, congratulate yourself! Then, start thinking about the Viva Voce.
<p>January-February</p>	<p>Vive Voce Interviews</p>	<ul style="list-style-type: none"> · DUE: Final RPPF
<p>November-February</p>	<p>Attend and share.</p>	<ul style="list-style-type: none"> · Share Session with next year's IB EE candidates (Mrs. Reynolds will schedule.)
<p>February 2020</p>	<p>All RPPFs and RRS logs are due</p>	<ul style="list-style-type: none"> · Turn in all RPPFs in on Google Classroom, including needed revisions · Turn RRS logs in on Google Classroom or deliver printed/written copy to Mrs. Reynolds.

RPPF—Reflections on Planning and Progress Form (3 reflections that cannot exceed 500 words total; these reflections should be based on your formal meetings with your supervisor, including the meetings in March, September, and your Viva Voce.

RRS—Researchers Reflection Space (This document is a log/journal that includes your own notes, plans, research, citations, reflections about the process, etc.; we are required to keep this document on file after you submit your essay to IB, so you will turn it in by February.) It can be digital or handwritten or a bit of both, but I must have access to it when we submit your essay to IB.